Hello,

The STEM process I am trying to make very easy for you and to save you multiple trips to the university. I understand it is difficult to take time off work, when all this can be done electronically for your convenience. I want to make sure you get your STEM Extension request I-20 as soon as you can, so you can get approved as quickly as possible.

Everything is done electronically. I do not need you to send documents via regular mail to myself. Also, if you or a friend brings documents to the school, we will not and cannot process them the same day. It typically takes 2-3 business days to generate an I-20.

I need the following documents completed 100% correctly with no errors to generate an I-20 with your STEM request:

* I-765 Form (Must be Typed)
* I-983 Form (Must be Typed)
* Copy of Passport
* Copy of Most Recent I-20 (Page 1 and 2)
* Copy of Diploma
* Copy of EAD Card
* Copy of Offer Letter dated within 30 days

I cannot stress this enough to have your documents verified before sending directly to me: [ryan.p.farrell@wilmu.edu](mailto:ryan.p.farrell@wilmu.edu) Issues with the documents can slow down the STEM Extension process. It is worth to have your documents verified rather than the back and forth email to fix mistakes. It is just going to delay the STEM process, and I do not want you to have to go through that.

STEM OPT Service is by far the most reliable, cheapest, and fastest company. I recommend the company to all students and employers, that way all information is right the first time and I can generate your STEM I-20 faster. [www.stemoptservice.com](www.stemoptservice.com%20) is the company website. Get your documents verified as soon as you can, and then send them to me so I can process your I-20 as fast as possible. If it is before your 90 days starts, even better. I will keep the documents and generate the I-20 on day 90.

Once your I-20 is created, you can come collect or a friend can come collect as well. I have a cheap shipping service also if you would like the I-20 and documents mailed. Typically takes 2 business days.

Direct all questions to: [ryan.p.farrell@wilmu.edu](mailto:ryan.p.farrell@wilmu.edu)